



Requires

Executive - Accounts

IIMA's Accounts Department is looking for a young and dynamic Accounts professional to work at Ahmedabad Campus for IIMA Dubai.

Job Responsibilities:

- Accounting related to UAE VAT, including VAT treatment, compliance, reconciliation, and reporting requirements.
- Ensure all accounting and financial reporting activities are carried out in accordance with applicable IFRS standards.
- Accounting of fee receipts for long duration and Executive Education programs at Dubai campus, and reconciliation of fee etc.
- Ensure proper accounting, classification, and presentation of expenses related to long duration programs and Executive Education Programs, at IIMA Dubai campus in the financial statements as per applicable IFRS guidelines.
- Any other accounts related work assigned by the departmental head

Qualifications & Experience:

- The candidate should be B. Com graduate (full time) from any recognized university and CA Inter / M. Com from a recognized University/Institute.
- Minimum 5 years of post-qualification experience (preferably in an educational institution)
- Working knowledge of VAT of Dubai (Value Added Tax) and its accounting/taxation implications is essential.
- Practical knowledge of IFRS accounting and its application to financial transactions and reporting is essential.

Age: Max. 35 years as on the last date of application. Institute provides age relaxation as per GOI rules. Additional 5 years' age relaxation is given to the women candidates.

Reporting to: The selected person will report to the Assistant General Manager or any other senior position within the Accounts Department.

Job Location: IIM Ahmedabad Campus, Vastrapur, Ahmedabad.

Salary & Allowances: Selected candidates will be offered an appointment on a Tenure Based Scaled Contract for a fixed term of three years, which may be extended for a further period as required. Based on experience and qualification, the selected candidate will be placed in Pay

Level 4 under the pay matrix of 7th Central Pay Commission. Besides the salary as per the 7th CPC, the Institute offers other benefits which are at par with the permanent employees.

Interested candidates are requested to APPLY ONLINE before **September 30, 2026**.

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