

Indian Institute of Management Guwahati

Requires

Junior Engineer (Civil)

Indian Institute of Management Guwahati is looking for a Junior Engineer (Civil) who will assist in planning, execution, supervision, and maintenance of civil infrastructure and campus development activities of the institute, including academic buildings, hostels, residential facilities, roads, utilities, landscaping, and allied infrastructure, with due consideration to the geographical and climatic conditions of the North Eastern Region.

Brief Job Description (though not exhaustive):

- Supervise day-to-day civil construction, renovation, repair, and maintenance activities of the institute campus.
- Monitor and maintain campus infrastructure including academic blocks, hostels, residential quarters, roads, drainage systems, retaining structures, water supply, sanitation, and storm-water management systems.
- Assist in infrastructure planning considering terrain, heavy rainfall, soil conditions, seismic requirements, and environmental sustainability relevant to the North Eastern Region.
- Maintain records related to drawings, maintenance schedules, project files, work orders, and site documentation.
- Assist in preventive and breakdown maintenance of institute civil assets and facilities.
- Monitor utilization of construction materials and maintain inventory records.
- Prepare periodic progress reports and submit updates to the competent authority.
- Perform any other duties assigned by the competent authority from time to time.

Qualification & Experience:

- Bachelor's Degree in Civil Engineering from a recognized university/institute.
- Minimum 5 years of relevant experience in civil, maintenance of infrastructure and campus.
- Similar work experience in reputed educational institutions such as IIMs, IITs etc. would be preferable.

Desired Skills & Competencies

- Familiarity with MS Office, and basic project management tools.
- Ability to work independently and manage multiple assignments efficiently.

Age: Max. 40 years as on the last date of application. The Institute provides age relaxation as per GOI rules.

Location: Guwahati, Assam.

Salary & Allowances: This position is offered as a three-year term based appointment with Pay and benefits in Paylevel 06 under 7th CPC. Based on the individual performance, the position may be adjusted against sanctioned position.

Interested candidates are requested to APPLY ONLINE ONLY latest by **June 06, 2026**.

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