



**Arun Duggal Centre for ESG Research (CESGR)  
Indian Institute of Management Ahmedabad**

*invites applications for*

**ESG Research Associates**

Arun Duggal Centre for ESG Research (CESGR) at IIMA aims to pursue cutting-edge research, evidence-based advisory, and advocacy with a vision to improve the Environmental, Social, and Corporate Governance (ESG) performance of Indian businesses. The Centre envisages playing an active role in developing the institutions and supporting ecosystem for integrating ESG into the strategic business and investment decisions of private and public organizations in India.

We are seeking applications for a Research Associate position for the Arun Duggal Centre for ESG Research at IIMA. Successful candidates will have the opportunity to work on different research projects. The position will be based at IIM Ahmedabad.

**Key Responsibilities:**

- Assist in the collection and management of primary and secondary data.
- Analyze data using statistical software.
- Conduct thorough literature reviews.
- Contribute to the writing, drafting, and editing of research manuscripts and reports.
- Provide support for administrative tasks, including organizing conferences and events.
- To conduct research and write original policy content – long form articles, policy briefs, reports, op-eds, and cases.
- To provide editorial support across all research and publishing activities at the centre. Collaborate with authors, writers, and subject matter experts to refine and improve content quality.
- To provide timely feedback on writing quality and provide proofreading and formatting support on CESGR's knowledge outputs.
- To create and maintain systems and processes for editing policy and research writing activities.
- To add value to the CESGR's knowledge outputs by organizing research writing and editing workshops.

## **Required Qualifications and Skills:**

- Master's degree in management, public policy, social sciences, communications, or a related field from a reputed institution. A Ph.D. and/or Training certifications or skills in the ESG domain is desirable.
- Experienced candidates with 3-5 years policy content writing and editing experience for top print/online publications, peer reviewed journals, industry publications, or similar are preferred.
- Strong understanding of policy content writing, including well-researched and data-driven articles, policy briefs, reports, op-eds, and cases.
- Comprehensive knowledge of publishing processes, especially editing and production.
- Proficient in industry-standard software tools for writing, language editing, proofreading, and grammar checking. Familiarity with data visualization, plot preparation, and chart creation tools is desirable.
- Proficiency in statistical programming using Stata, Python, and/or R. Comfortable with creating, managing, analyzing, and visualizing datasets.
- A self-starter with the discipline to consistently produce high-quality policy content on time.
- Excellent interpersonal, organizational, and communication skills.

## **DURATION:**

This is a full-time, on-campus position. The appointment will initially be for 6 months with a potential for extension based on performance, at the discretion of the faculty supervisor. The Research Associate will be expected to work a minimum of 40 hours per week and may be required to travel within India.

**SALARY:** Compensation will be commensurate with qualification and experience.

**APPLICATION DEADLINE:** **August 5, 2024.**

## **MODE OF APPLICATION:**

Interested candidates may [CLICK HERE](#) to submit their application. Please ensure that you attach the following while applying:

- 1) A cover letter expressing interest in the position, 2) a detailed CV (as a single consolidated PDF)
- A relevant published writing sample or report (of at least 800-1000 words)

We will only contact candidates shortlisted for the interview. Emails asking for status updates will not be entertained.

[APPLY ONLINE](#)