

IIMA ALUMNI ASSOCIATION

CONSTITUTION

Note:

- 1. Revised with effect from December 16, 2012, after end of referendum on December 15, 2012.**
- 2. Announced to members on December 16, 2012 through website.**

TITLE

Article I

The name of this Association shall be “Indian Institute of Management, Ahmedabad Alumni Association” (herein referred to as the Association). Its title in short shall be “IIMA ALUMNI”. The emblem of the Indian Institute of Management, Ahmedabad (herein referred to as the Institute) with the incorporation of its short title, i.e. “IIMA ALUMNI” shall be the Association’s emblem.

The registered office of the Association shall be situated at the Indian Institute of Management, Vastrapur, Ahmedabad 380015.

OBJECTS

Article II

Section 2.1

The Association shall be a non-profit organization organized and operated for the advancement of the objectives of the Institute and to establish a rapport among the alumni of the Institute.

Section 2.2

The Association shall publish journals and other materials and organize programmes, conferences and seminars for promoting its objective.

Section 2.3

The Association shall undertake such activities which shall be necessary to further the goals of the Association and shall be conducive to its interests and objects.

Section 2.4

The Association may initiate, maintain and regulate chapters of the Association within India and abroad as may be considered desirable by the alumni. The Executive Committee shall decide on the recognition / derecognition of a chapter.

MEMBERSHIP

Article III

Section 3.1

Any person meeting one or more of the following qualifications shall be eligible to be a member of this Association:

1. Any person who satisfies the eligibility criteria for alumni status laid down in the alumni status policy from time to time
2. Any person who has participated in the Programmes conducted by the Institute alone or in collaboration with another Institute and in which certificates are not issued, provided further that the participants of such programmes are certified by the Director of the Institute as eligible for membership of the Association.
3. The Director and the Chief Administrative Officer of the Institute and the Dean (Alumni and External Relations).
4. The Executive Committee may also elect from amongst present or former members of the permanent and the programme faculty of the Institute, donor members of the Institute, and persons outside the Institute, who have rendered service with distinction to the cause of management science development, as honorary members of the Association.

Section 3.2

Members shall pay such fee as may be determined by the Executive Committee for membership of the Association and any services rendered by the Association.

Section 3.3

All members shall have the right to vote, propose, second, or be a candidate for any office.

ADMINISTRATION

Article IV

Section 4.1

The Executive Committee shall consist of:

1. Up to ten members nominated by the Institute.

2. One elected representative from each chapter.
3. Three ex-officio members from the Institute, namely the Director, Dean (Alumni and External Relations), and the Chief Administrative Officer.

Section 4.2

The Dean (Alumni and External Relations) shall co-ordinate the activities of the Association at the Institute.

Section 4.3

The Director of the Institute shall appoint the Chief Administrative Officer of the Institute to act as Treasurer of the Association.

Section 4.4

The President, Secretary, and Vice President shall be elected by the Executive Committee (including both the elected and nominated members) from among themselves. No member of the Executive Committee shall continue for more than three consecutive terms.

Section 4.5

The chapter located nearest to the place of work of the alumnus shall be the chapter to which the alumnus belongs.

Section 4.6 (a)

The Executive Committee shall have full authority on all operational matters of the Association. It shall also frame rules and regulations for the activities of the Association and for the conduct and administration of its business.

Section 4.6 (b)

The Executive Committee may delegate to one or more of its members or to one or more of its sub-committees such of its powers, rights, and authorities as it may decide.

Section 4.6 (c)

Meetings of the Executive Committee shall be called with 30 days' written notice by the Secretary. The Executive Committee shall meet when necessary and at such time and place as are designated by the Secretary. The Executive Committee shall also meet without the stipulated notice, provided that the Executive Committee members unanimously agree to the waiver of the notice. In addition, the Executive Committee may meet electronically, through email discussion or tele-/video-conferencing or other technologies, as and when such meetings become necessary.

Section 4.6 (d)

The Executive Committee shall meet physically at least once a year, preferably at the time of the Institute day, December 11. If the majority of the Executive Committee members request for a meeting at any time, the Secretary shall call a meeting within a period not exceeding 30 days from the receipt of the request for a meeting.

Section 4.6 (e)

The Executive Committee may pass resolutions by circulation, according to rules and regulations prevalent at that time.

Section 4.6 (f)

For an Executive Committee meeting, five Executive Committee members shall form the quorum.

Section 4.7

The Executive Committee shall have the authority to invest the funds of the Association.

Section 4.8 (a)

In the event the office of the President is vacated, the Vice President shall assume the duties of the President until the next annual election.

Section 4.8 (b)

The President shall have the power to appoint a successor for any other elected position vacated, to serve until the next election.

Section 4.9

The duration of the Executive Committee shall be for a period of two years from the date of assuming office.

FINANCE

Article V

Section 5.1

Contributions and donations may be solicited from the alumni and any other person or organization for the purpose of the Association under the direction of the Executive Committee.

Section 5.2

All funds of the Association shall be used exclusively for the purposes of the Association.

Section 5.3

A bank account shall be maintained in the name of the Association. All deposits and withdrawals shall be made under the signature of the Treasurer and one other member of the Executive Committee.

Section 5.4

The Secretary shall have the authority to approve any budgeted expenditure upto the amount of Rs.1000 only at a time. Any budgeted expenditure over and above the amount of Rs.1000 shall require the sanction of the simple majority of the Executive Committee.

FEES

Article VI

The Executive Committee shall fix the annual service fee for each financial year (April 1 to March 31) and shall also name the services to be rendered to the members who wish to avail of these services.

AUDIT AND ANNUAL REPORT

Article VII

Section 7.1

At the end of every financial year (April 1 to March 31), the Treasure shall prepare a balance sheet and an income and expenditure account of the Association and have it duly audited by a Chartered Accountant. The audited statements of account shall be circulated amongst members by the Secretary.

GENERAL BODY MEETING

Article VIII

Section 8.1

The General Body Meeting shall be held at least once a year and the interval between the successive Annual General Body Meetings shall not exceed 15 months.

Section 8.2

The Annual General Body Meeting shall be convened by the Secretary on the recommendation of the Executive Committee. The secretary shall inform the Association members of such meeting at least 30 days in advance.

Section 8.3

If 50 members ask for a General Body Meeting, the President shall call a meeting after giving two months' notice.

Section 8.4

For the General Body Meeting the quorum shall be fifty members. If at the first scheduled time the quorum is not available, the meeting shall be called to order by the President after half an hour after the meeting time. The second meeting shall be deemed to be duly constituted even if there is no quorum.

Section 8.5

The President of the Executive Committee shall preside at the General Body Meeting.

AMENDMENT

Article IX

Section 9.1

A referendum vote for the Association members shall be conducted by the Secretary on the request of the Executive Committee or 10 Association members to amend the Constitution of the Association. Thirty days from the date of mailing shall be allowed for voting and three-fourth of the majority of all votes registered shall be decisive. Any amendment of the Constitution shall be circulated among the members by the Secretary within 30 days of the expiry of the time limit for voting.

Section 9.2

All other matters shall be decided by simple majority vote of the members present at a duly constituted General Body Meeting.