



INDIAN INSTITUTE OF MANAGEMENT AHMEDABAD

Invites applications for the post of

RESEARCH ASSISTANT FOR PLACEMENT OFFICE, IIMA

Job Description:

Provide Research and Operations support for Placement office at IIMA. This would involve secondary research work assigned to the candidate about collecting data and data trends. One should be flexible with working hours as deadlines on projects may be short.

The candidate would work directly with Prof. Amit Kama, Chairperson of Placements.

The selected candidate will be offered an appointment on contract for a period of **six months** only, extendable by another six months.

About IIMA: For background information on IIMA, please visit <https://www.iima.ac.in>

Educational Qualification: The candidate should be a graduate or post graduate with fluency in English and advanced skills in MS Office and data management.

Technical skills: Data analysis using advance MS-Excel, Analytical report writing skills, Internet research skills.

Location: Ahmedabad.

Salary: Negotiable depending on the caliber and experience of the selected candidate.

Interested candidates are requested to apply to placementoffice@iima.ac.in latest by **January 21, 2019**