

**b) Sub-Committees**

IIMA is governed by faculty committees. Such Committees are appointed by the Director after taking feedback from the faculty on the appointment of each Activity Head/Chairperson of the Area

Sr. No.	Name of the Committee	Members of the Committee	Function of the Committee
1.	Policy & Perspective Committee	Director (Chairperson) Dean(Programmes) Chief Administrative Officer All Area Chairpersons All Activity Heads	This Committee serves as a bridge between the Faculty Council and the Director. It takes/approves policy decisions and also brings a medium term and long term perspective to bear on the decision making processes in the Institute.
2.	Planning Committee	Dean(Programmes) ,Chairperson Chief Administrative Officer Chairs of PGP, FPM, PGP-ABM PSG, Library, CISG, CMA, Warden RJMCEI, MDP, and R&P	This Committee is responsible for the annual academic planning including deciding on the batch size of all the long duration programmes, coordination between programmes and the convocation procedures. (An augmented planning Committee also served as the Accreditation Committee for preparing this Self Assessment Report).
3.	Faculty Development & Evaluation Committee	Director (Chairperson) Dean (Faculty) Four senior faculty members	This Committee decides on the performance evaluation, promotion, and increments of faculty but is not involved in their recruitment. Decisions on matters like incentives for research, sabbatical, and leave without pay that have a major developmental aspect are also taken by this Committee. It also monitors the faculty induction process.
4.	Research Staff Development & Evaluation Committee	Dean(Programmes) ,Chairperson Chair PGP, FPM, R&P, CSC, PGP-ABM	This Committee decides on the performance evaluation, promotion and increments of research staff (this category does not include faculty and officers) but is not involved in their recruitment. Decisions on developmental initiatives for research staff are also taken by this Committee.
5.	PGP Executive Committee	PGP (Chairperson) Chairperson FPM Chairperson PGP-ABM Chairperson PGPX Chairperson PGP-PMP Chairperson Admissions Chairperson Placement Hostel Warden	This Committee is responsible for interpreting the programme policies relating to PGP, dealing with academic indiscipline, developing guidelines for student evaluation and for initiating proposals for policy changes relating to the programme.

		Chairperson Alumni  Two Faculty Members + One Students' Representative	
6.	PGPX Executive Committee	Chairperson PGPX Chairperson PGP-PMP (Ex-officio) Sixteen Faculty Members	This Committee is responsible for interpreting the programme policies relating to PGPX, dealing with academic indiscipline, developing guidelines for student evaluation and for initiating proposals for policy changes relating to the programme. It is also responsible for the promotion of the programme as well as the admission process and helps, guides, and counsel's participants in securing suitable permanent placement by bringing them in touch with prospective employers. It is also responsible for planning, design, and approval of specific courses.
7.	PGP-ABM Committee	PGP-ABM (Chairperson) Chairperson Admissions (Ex-officio) Chairperson CMA (Ex-officio) Warden (Ex-officio) Four Faculty Members (Ex-officio)	This Committee is responsible for interpreting the programme policies relating to PGP-ABM, dealing with academic indiscipline, developing guidelines for student evaluation and for initiating proposals for policy changes relating to the programme. It also responsible for selecting students for the programme and for guiding and counseling students in securing suitable permanent placement by bringing them in touch with prospective employers.
8.	FPM Executive Committee	FPM (Chairperson) Chairperson PGP (Ex-officio) Six Faculty Members + One FPM Student	This Committee has the primary responsibility for administering the FPM programme and for initiating changes.
9.	EEP Committee	Chairperson EEP (Chairperson) Chief Administrative Officer Six Faculty Members Manager EEP will function as Secretary to the Committee.	This Committee manages all open enrollment executive education programmes. It is responsible for programme budgets, promotion and scheduling as well as the management of the physical infrastructure.
10.	Research & Publications Committee	Chairperson Research & Publications Committee Chairperson FPM (Ex-officio) Eight Faculty Members	The Committee is responsible for the formulation of the overall policies governing the Institute's research and publications activities. The Committee undertakes processing of research and publications proposals submitted by faculty members and recommends financial and other forms of assistance for projects.

11.	FDP Committee	Chairperson FDP Four Faculty Members	This Committee is responsible for managing the Faculty Development Programme offered by the Institute.
12.	Admissions Committee	Chairperson Admissions Eight Faculty Members	This Committee recommends the detailed conditions, requirements, and procedures relating to admission and is then responsible for selecting students for the PGP in accordance with the approved policies.
13.	Placement Committee	Chairperson Placement CAO (Ex-officio) Chairperson of All courses offered FPM Students Representative PGP Students Representative Four Faculty Members	This Committee is responsible for finding suitable summer assignments to PGP students, also helps, guides, and counsels them in securing suitable permanent placement by bringing them in touch with prospective employers.
14.	Alumni Centre Committee	Chairperson Alumni Centre Five Faculty Members	This Committee is responsible for alumni relations including the publication of the Alumnus magazine, the holding of alumni reunions every year and facilitating alumni contribution to the Institute in various forms.
15.	Staff Evaluation & Development Committee	Chairperson, SEDC Chief Administrative Officer Manager – HR Liasoning Officer Librarian Two Faculty Members	This Committee decides on the recruitments, performance evaluation, promotion, training and development of all administrative staff.
16.	Library Committee	Chairperson Library Two Faculty Members Librarian One Research Staff FPM Students' Representative PGP Students' Representative	This Committee guides the Librarian in the management of the Library and is responsible for the library budget as well as for laying down policies relating to the library.
17.	Vikalpa	Editor Vikalpa Six Faculty Members	This board headed by the Editor Vikalpa is responsible for editorial and other policies relating to Vikalpa.
18.	Computer Services Committee	Chairperson Computer Services Chief Administrative Officer IT Manager Four Faculty Members	This Committee is overall in charge of ensuring the required computing support for the conduct of the various programmes of the Institute as well as for the faculty, research staff, officers, and other staff of the Institute. Computer hardware, software, and network services come under this Committee.
19.	Faculty Recruitment Committee	Area Chairperson + 2 Area faculty members Dean(Faculty) (Ex-officio) FDEC member (Convener)	This Committee is in charge of the recruitment process including the recruitment seminar and makes recommendations to the Director about the recruitment of individual

			faculty members. It has no role in their subsequent evaluation and development.
20.	Financial Aid Committee	Chairperson Admissions Two Faculty Members	This Committee frames terms, conditions for the award of scholarships and loan assistance, with the approval of the PGP Committee, and is responsible for the administration of the scholarship and loan assistance programmes.
21.	Welfare Committee	Librarian Welfare Officer Two Spouse of Faculty Institute Medical Officer A/c's Officer 2 Female Staff 2 Group D employee 2 Officer 2 B & C employee	